

## **Information for Group Service Representatives (GSRs) Five Rivers Area of Narcotics Anonymous**

The GSR is responsible for the following:

- Attending the group meeting regularly
- Attending the area service committee (ASC) meeting regularly
- Serving as a member on ASC subcommittees
- Serving as a liaison between the group and the area
- Sharing responsibilities with the GSR-Alternate
- Taking accurate notes from Area to give to your Group

The most important facet of this position is to be the communicator for the group. The group service representative is the vital link between the group and the rest of the fellowship. The GSR is the formal line of communication whose purpose it is to represent the group's conscience in matters affecting other groups or NA as whole. This duty requires the representative to provide information to the group about developments in the worldwide NA Fellowship and to share with the area any activities, strengths, or problems of the group. It is important that the GSR not break the chain of NA communication.

### **Qualities for Service**

As a general guide, we find (all) trusted servants are most successful if they have certain assets necessary for the performance of their responsibilities. These qualifications include:

1. The willingness or desire to serve.
2. A history of recovery.
3. A good working knowledge of the 12 Steps of recovery.
4. An understanding of the 12 Traditions.
5. Active participation in the groups they are to serve.

These assets do not guarantee a good servant; however, they do ensure that those we choose will be capable of doing the job. Normally, group representatives serve for a period of one year. At the end of the year, they are succeeded by other members elected by the group.

When we are asked to serve, we understand that we are responsible to a loving Higher Power as expressed in the group conscience. We acknowledge this responsibility when we approach service with a selfless and loving attitude. The principles embodied in the Traditions apply to all our actions. We can look to our individual conscience as well as the collective conscience for guidance in fulfilling our responsibilities.

This connection with the group conscience is enhanced when, as trusted servants, we carry a continuous flow of information that is honest and open; it is further strengthened when we seek to serve, not to govern. We help form the conscience of our group or committee, through the direction of a Higher Power, by presenting a complete and unbiased stream of information. The ideas and direction of the group, then, are conveyed in our representation of that conscience.

You can find more information about Group Service Representatives, other trusted servant positions, and about service in Narcotics Anonymous in the Guide to Local Services in Narcotics Anonymous handbook. The handbook is available through our literature sub-committee at cost and is a good addition to the literature for each Group. The handbook is also available online at the Narcotics Anonymous World Services website at [www.na.org](http://www.na.org) under Handbooks in the Service Material area if the website.

Thank you for your willingness to serve your Group. We encourage you to ask questions and get involved as Service is a vital part of our recovery!

## **Information for Group Service Representatives (GSRs) Five Rivers Area of Narcotics Anonymous**

### The 12 Concepts of NA Service

1. To fulfill our fellowship's primary purpose, the NA groups have joined together to create a structure, which develops, coordinates, and maintains services on behalf of NA as a whole.
2. The final responsibility and authority for NA services rests with the NA groups.
3. The NA groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it.
4. Effective leadership is highly valued in Narcotics Anonymous. Leadership qualities should be carefully considered when electing trusted servants.
5. For each responsibility assigned to the service structure, a single point of decision and accountability should be clearly defined.
6. Group conscience is the spiritual means by which we invite a loving God to influence our decisions.
7. All members of a service body bear substantial responsibility for that body's decisions and should be allowed to fully participate in its decision-making processes.
8. Our service structure depends on the integrity and effectiveness of our communications.
9. All elements of our service structure have the responsibility to carefully consider all viewpoints in their decision-making processes.
10. Any member of a service body can petition that body for the redress of a personal grievance, without fear of reprisal.
11. NA funds are to be used to further our primary purpose, and must be managed responsibly.
12. In keeping with the spiritual nature of Narcotics Anonymous, our structure should always be one of service, never of government.

### **Definitions**

ASC – Area Service Committee: Meets monthly to support Groups and coordinate Area services (H & I, PR, Activities, etc.)

CAR – Conference Agenda Report: Comes out every two years before the WSC (World Service Conference) and contains the business and issues that will be considered at the biennial WSC.

CAT – Conference Approval Track: Contains information about a variety of material to be considered at the upcoming WSC that was not included in the CAR report (NAWS budget, project plans for the upcoming cycle).

GSR – Group Service Representative: Represents the Group at Area Service Committee meeting. Carries group conscience to ASC and takes information back to the Group from the ASC. H & I Hospitals and Institutions: Committee organized to carry the message to those who can't come to regular meetings.

RD – Regional Delegate: Elected by the RSC, WSC participant who represents their NA Region at the WSC.

NAWS – Narcotics Anonymous World Services, Inc.: Refers to the legal name for world services. PR – Public Relations: Committee to inform the public about NA and what we offer.

RCM – Regional Committee Member: Represents the Area's conscience at Regional Service Committee meetings.

RCM Alt. – Alternate Regional Committee Member: Learns to perform the duties of RCM. Fills in for RCM if needed.

WSC – World Service Conference.

RSC – Regional Service Committee: Service body supports Areas within the Region. Represents the Region at World events.

## Five Rivers Area of Narcotics Anonymous – Literature Store and Email

EMAIL – the email account is useful because literature store order confirmations get sent there. It can also be used for any homegroup business.

Navigate to <https://fiveriversna.org/webmail>

Select the option on the left, if this screen pops up (not behind a firewall):



Login with username and password. Username will be [meetingname@fiveriversna.org](mailto:meetingname@fiveriversna.org) – the exact spelling of your group email should be given to you by the webmaster.

Password: get the password from the webmaster

# Webmail

Email Address

Password

Log in

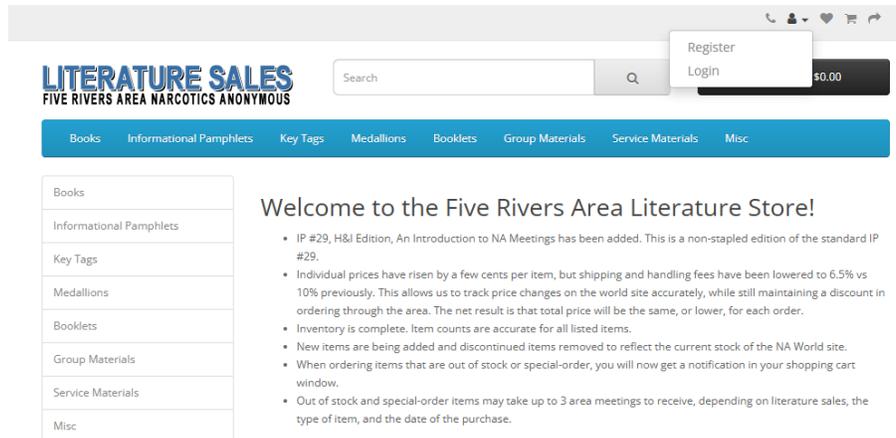
Reset Password

## LITERATURE STORE WEBSITE:

The Online Literature Store is like that of other ecommerce stores that you may have used in the past. The only difference is that you do not pay with a Credit Card, Pay Pal, etc at checkout but pay at the Area Service Committee meeting with cash or check. Please make checks out to Five Rivers Literature NA. If you still need help, contact us at [info@fiveriversna.org](mailto:info@fiveriversna.org).

*From the Homepage:* navigate to <https://fiveriversna.org> – click the Resources Tab, Click Literature, Click Link

*Or:* navigate directly to <https://literature.fiveriversna.org>



The screenshot shows the homepage of the Literature Sales website. At the top left is the logo "LITERATURE SALES FIVE RIVERS AREA NARCOTICS ANONYMOUS". To the right is a search bar and a shopping cart icon showing "\$0.00". Below the logo is a navigation menu with categories: Books, Informational Pamphlets, Key Tags, Medallions, Booklets, Group Materials, Service Materials, and Misc. On the left side, there is a vertical list of these same categories. The main content area features a welcome message: "Welcome to the Five Rivers Area Literature Store!" followed by a bulleted list of updates and notices.

Books
Informational Pamphlets
Key Tags
Medallions
Booklets
Group Materials
Service Materials
Misc

Books Informational Pamphlets Key Tags Medallions Booklets Group Materials Service Materials Misc

Welcome to the Five Rivers Area Literature Store!

- IP #29, H&I Edition, An Introduction to NA Meetings has been added. This is a non-stapled edition of the standard IP #29.
- Individual prices have risen by a few cents per item, but shipping and handling fees have been lowered to 6.5% vs 10% previously. This allows us to track price changes on the world site accurately, while still maintaining a discount in ordering through the area. The net result is that total price will be the same, or lower, for each order.
- Inventory is complete. Item counts are accurate for all listed items.
- New items are being added and discontinued items removed to reflect the current stock of the NA World site.
- When ordering items that are out of stock or special-order, you will now get a notification in your shopping cart window.
- Out of stock and special-order items may take up to 3 area meetings to receive, depending on literature sales, the type of item, and the date of the purchase.

Once on the Literature Store Homepage, login at the top right of the screen. You will want to login before filling the cart, that way your choices are saved in case your session gets interrupted.

Username: [meetingname@fiveriversna.org](mailto:meetingname@fiveriversna.org) – exact spelling given to you by webmaster or literature chair

Password: get the password from the webmaster or literature chair

You can navigate and order items like any online store. You may find search helpful. When checking out, remember to check the box saying you accept the Terms and Conditions.

If you have any questions you can contact [info@fiveriversna.org](mailto:info@fiveriversna.org) .



## FRASCNA Subcommittee / Group Service Report

**Date:**

**Email Address for ASC Minutes:**

**Name of Group/Subcommittee:**

**Time and Day of Meeting(s):**

**Meeting Location:**

**Format:**

**GSR:**

**Secretary:**

**Treasurer:**

**Literature Order:**

**Area Donation:**

**Report: (ie. attendance, events/anniversaries, format changes etc.)**

**Meeting Schedule Changes/Updates:**